



Order No : PO466684 -Video Production Services - Early Literacy Campaign

Issued on Tue, 23 Jul, 2013

Supplier:

CAMPBELL & COMPANY COMM.
 2401 MT. VERNON AVENUE
 Suite B
 ALEXANDRIA, VA 22301-
 Phone: 703.683.7711
 Fax:

Ship To:

MLK Library - Marketing and Communications
 901 G Street, NW; Room 410
 Washington, DC 20001
 United States

Bill To:

DC Public Library - Chief Financial Officer
 901 G Street NW Room 441
 Washington, DC 20001
 United States
 Phone: 1(202) 727-1198

Deliver To:

Deborah Mitchell

If used in conjunction with a contract award, purchase order is placed in accordance with all provisions of

Contract Number: na
 Bill To Contact: Accounts Payable
 Requester: Deborah Mitchell
 Form:
 Delivery Date: Thu, 11 Jul, 2013
 PR No.: RQ812837

Item	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
1	Video recording services for Early Literacy ...		each	12,545	Thu, 11 Jul, 2013	\$1.00USD	\$12,545.00USD

Video recording services for Early Literacy Campaign Public Service Announcements.

Item	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
2	Video production services for Early Literacy ...		each	21,455	Thu, 11 Jul, 2013	\$1.00USD	\$21,455.00USD

Video production services for Early Literacy Campaign Public Service Announcements

Total \$34,000.00USD

Comments

- COMMENT by **aribasystem** on *Tuesday, July 23, 2013 at 6:48 AM*
ALL INVOICES SHALL BE SUBMITTED TO THE 'BILL TO' ADDRESS INDICATED ON THIS PURCHASE ORDER. INVOICES SHALL INCLUDE THE PURCHASE ORDER NUMBER, CONTRACT NUMBER (IF APPLICABLE), CONTRACTOR'S NAME AND ADDRESS, INVOICE DATE, QUANTITY AND DESCRIPTION OF GOOD(S) OR SERVICE(S) FOR WHICH PAYMENT IS BEING REQUESTED, REMITTANCE ADDRESS, AND CONTACT PERSON NAME AND PHONE NUMBER IF THERE IS A PROBLEM WITH THE INVOICE. INVOICES FOR QUANTITIES OR AMOUNTS GREATER THAN WHAT IS STATED ON THE PURCHASE ORDER WILL BE REJECTED. FAILURE TO FOLLOW THESE INSTRUCTIONS MAY RESULT IN DELAYS IN PAYMENT. (aribasystem, Tue, 23 Jul, 2013)
- COMMENT by **aribasystem** on *Tuesday, July 23, 2013 at 6:48 AM*
FOB is Destination unless specified otherwise (aribasystem, Tue, 23 Jul, 2013)
- COMMENT by **aribasystem** on *Tuesday, July 23, 2013 at 6:48 AM*
****GOVERNMENT OF THE DISTRICT OF COLUMBIA STANDARD CONTRACT PROVISIONS FOR USE WITH THE DISTRICT OF COLUMBIA GOVERNMENT SUPPLY AND SERVICES CONTRACTS (July 2010) ARE HEREBY INCORPORATED BY REFERENCE. WWW.OCP.DC.GOV***** (aribasystem, Tue, 23 Jul, 2013)