



## Order No : PO469283 -Every Child Ready to Read

Issued on Mon, 19 Aug, 2013

**Supplier:**

SAROJ GHOTING  
5710 PINEY WOODS RD  
RINER, VA 24149  
United States  
Phone: 1540.381.2676  
Fax: 1  
Contact: SAROJ GHOTING

**Ship To:**

MLK Library - Human Resources  
901 G Street, NW; Room 423  
Washington, DC 20001  
United States

**Bill To:**

DC Public Library - Chief Financial Officer  
901 G Street NW Room 441  
Washington, DC 20001  
United States  
Phone: 1(202) 727-1198

**Deliver To:**

Jacqueline Ceasar

Item	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
1	The District of Columbia Public Library has a...		each	5,300	Fri, 16 Aug, 2013	\$1.00USD	\$5,300.00USD
<p>The District of Columbia Public Library has a need to hire a consultant in order to train its staff to implement the prorammatic portion of the citywide early literacy public services campaign.</p> <p>If used in conjunction with a contract award, purchase order is placed in accordance with all provisions of Contract Number: na Bill To Contact: Accounts Payable Requester: Jacqueline Ceasar Form: Delivery Date: Fri, 16 Aug, 2013 PR No.: RQ816365</p>							
<b>Total</b>							<b>\$5,300.00USD</b>

## Comments

- COMMENT by aribasystem on Monday, August 19, 2013 at 12:30 PM  
 ALL INVOICES SHALL BE SUBMITTED TO THE 'BILL TO' ADDRESS INDICATED ON THIS PURCHASE ORDER. INVOICES SHALL INCLUDE THE PURCHASE ORDER NUMBER, CONTRACT NUMBER (IF APPLICABLE), CONTRACTOR'S NAME AND ADDRESS, INVOICE DATE, QUANTITY AND DESCRIPTION OF GOOD(S) OR SERVICE(S) FOR WHICH PAYMENT IS BEING REQUESTED, REMITTANCE ADDRESS, AND CONTACT PERSON NAME AND PHONE NUMBER IF THERE IS A PROBLEM WITH THE INVOICE. INVOICES FOR QUANTITIES OR AMOUNTS GREATER THAN WHAT IS STATED ON THE PURCHASE ORDER WILL BE REJECTED.

FAILURE TO FOLLOW THESE INSTRUCTIONS MAY RESULT IN DELAYS IN PAYMENT. (aribasystem, Mon, 19 Aug, 2013)

- COMMENT by **aribasystem** on *Monday, August 19, 2013 at 12:30 PM*  
FOB is Destination unless specified otherwise (aribasystem, Mon, 19 Aug, 2013)
- COMMENT by **aribasystem** on *Monday, August 19, 2013 at 12:30 PM*  
\*\*\*\*GOVERNMENT OF THE DISTRICT OF COLUMBIA STANDARD CONTRACT PROVISIONS FOR USE WITH THE DISTRICT OF COLUMBIA GOVERNMENT SUPPLY AND SERVICES CONTRACTS (July 2010) ARE HEREBY INCORPORATED BY REFERENCE. WWW.OCP.DC.GOV\*\*\*\*\* (aribasystem, Mon, 19 Aug, 2013)