



## Order No : PO469810 -WHUR FM Radio Ads for Early Literacy Campaign

Issued on Mon, 26 Aug, 2013

### Supplier:

HOWARD UNIVERSITY  
529 BRYANT STREET NW  
WASHINGTON, DC 20059-  
United States  
Phone: 1202.806.3513  
Fax: 1202.462.4629  
Contact: WILLIAM COLE

### Ship To:

MLK Library - Marketing and Communications  
901 G Street, NW; Room 410  
Washington, DC 20001  
United States

### Bill To:

DC Public Library - Chief Financial Officer  
901 G Street NW Room 441  
Washington, DC 20001  
United States  
Phone: 1(202) 727-1198

### Deliver To:

Deborah Mitchell

Item	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
1	On-air radio advertising of the Early ...		each	5,300	Tue, 27 Aug, 2013	\$1.00USD	\$5,300.00USD
On-air radio advertising of the Early Literacy Campaign running in September.							
If used in conjunction with a contract award, purchase order is placed in accordance with all provisions of Contract Number: NA							
Bill To Contact: Accounts Payable							
Requester: Deborah Mitchell							
Form:							
Delivery Date: Tue, 27 Aug, 2013							
PR No.: RQ817155							
<b>Total</b>							<b>\$5,300.00USD</b>

## Comments

- COMMENT by **aribasystem** on *Monday, August 26, 2013 at 9 51 AM*  
ALL INVOICES SHALL BE SUBMITTED TO THE 'BILL TO' ADDRESS INDICATED ON THIS PURCHASE ORDER. INVOICES SHALL INCLUDE THE PURCHASE ORDER NUMBER, CONTRACT NUMBER (IF APPLICABLE), CONTRACTOR'S NAME AND ADDRESS, INVOICE DATE, QUANTITY AND DESCRIPTION OF GOOD(S) OR SERVICE(S) FOR WHICH PAYMENT IS BEING REQUESTED,

REMITTANCE ADDRESS, AND CONTACT PERSON NAME AND PHONE NUMBER IF THERE IS A PROBLEM WITH THE INVOICE. INVOICES FOR QUANTITIES OR AMOUNTS GREATER THAN WHAT IS STATED ON THE PURCHASE ORDER WILL BE REJECTED. FAILURE TO FOLLOW THESE INSTRUCTIONS MAY RESULT IN DELAYS IN PAYMENT. (aribasystem, Mon, 26 Aug, 2013)

- COMMENT by **aribasystem** on *Monday, August 26, 2013 at 9:51 AM*  
FOB is Destination unless specified otherwise (aribasystem, Mon, 26 Aug, 2013)
- COMMENT by **aribasystem** on *Monday, August 26, 2013 at 9:51 AM*  
\*\*\*\*GOVERNMENT OF THE DISTRICT OF COLUMBIA STANDARD CONTRACT PROVISIONS FOR USE WITH THE DISTRICT OF COLUMBIA GOVERNMENT SUPPLY AND SERVICES CONTRACTS (July 2010) ARE HEREBY INCORPORATED BY REFERENCE. WWW.OCP.DC.GOV\*\*\*\*\* (aribasystem, Mon, 26 Aug, 2013)