

**DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS \$250,000.00 OR LESS**

1. AUTHORIZATION

DC Official Code Section 2-218.44 and 2-218.45

2. MINIMUM NEED

The District of Columbia Public Library (DCPL) has a need for a Contractor to provide snow and ice removal services for FY-16.

3. ESTIMATED REASONABLE PRICE

\$8,335.00

4. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR

The DCPL Procurement Department issued a Request for Quotation (RFQ) to three (3) CBE's (A2 Services, JJPS, Inc., and Monument Enterprises LLC), and one (1) non-CBE (Intercon Truck of Baltimore) on October 28, 2015. The quotes were due on October 30, 2015. A2 Services responded with a no-bid, and DCPL Procurement did not receive a response from JJPS, Inc. or Monument Enterprises, LLC. DCPL Procurement issued a purchase order to Intercon Truck of Baltimore, which was the only vendor who submitted a quote.

5. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

10/30/15
Date


Darryn A. Martin
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

10/30/15

Date



Diane Wooden
Chief Procurement Officer