

**DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS \$250,000.00 OR LESS**

1. AUTHORIZATION

DC Official Code Section 2-218.44 and 2-218.45

2. MINIMUM NEED

The District of Columbia Public Library (DCPL) has a need for a Contractor to provide and replace security locks as well as key-cutting services for all DCPL library facilities for FY-16.

3. ESTIMATED REASONABLE PRICE

\$10,000.00

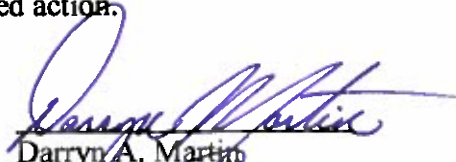
4. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR

DCPL Office of Procurement sent out a request for quotations (RFQ) to four (4) vendors, including three (3) CBE's, on December 1, 2015, requesting a response by December 3, 2015. One CBE responded with a no-bid; the other two (2) CBE never responded. **Central Safe & Locksmith Company**, a non-CBE vendor, is the sole vendor who submitted a quote to provide and replace security locks for DCPL library facilities for FY-16.

5. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.


12/3/2015
Date


Darryn A. Martin
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

12/9/15
Date


Diane Wooden
Diane Wooden
Chief Procurement Officer