

**DISTRICT OF COLUMBIA LIBRARY
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS \$250,000.00 OR LESS**

1. AUTHORIZATION

DC Official Code Section 2-218.44 and 2-218.45.

2. MINIMUM NEED

The District of Columbia Public Library (DCPL) had a minimum need for a contractor to provide a Teens of Distinction Workforce Development Program for the DCPL Summer Youth Employment Program.

3. CONTRACTOR

Urban Alliance Foundation

4. ESTIMATED REASONABLE PRICE

\$1,575.00

5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR

Urban Alliance Foundation has been providing Workforce Development Training for DCPL for eight (8) years. In an effort to comply with the requirements of DC Official Code Section 2-218.44 and 2-218.45, DCPL on February 16, 2016 sent a RFI/RFQ to ten (10) SBE training contractors on the DC Supply Schedule (DCSS).

On February 18-19, 2016 DCPL received quotes from four (4) SBE contractors. However, the prices were 20%, 83%, 376% and 535% respectively higher than the open market price. In accordance with DC Official Code Section 2-218.45, an agency may decline award to the SBE if the price is 12% higher than the open market price. Therefore, DCPL declined award to the SBE contractors and issued a purchase Order to Urban Alliance Foundation on February 22, 2016.

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the service described herein is in the best interest of the District of Columbia Public Library.

2/22/16

Date

Diane Wooden

Diane Wooden

Chief Procurement Officer