

**DISTRICT OF COLUMBIA LIBRARY  
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF  
CONTRACTS \$250,000.00 OR LESS**

**1. AUTHORIZATION**

DC Official Code § 2-218.44 and 2-218.45

**2. MINIMUM NEED**

The District of Columbia Public Library (DCPL) has a need for a Contractor to provide Tableau software and annual maintenance for FY-2016.

**3. CONTRACTOR**

Carahsoft Technology Corporation

**4. ESTIMATED REASONABLE PRICE**

\$9,784.20

**5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR**

DCPL Office of Procurement submitted a Request for Quotation (RFQ) on January 29, 2016, to three (3) CBEs: NFF, Inc., Premier Office & TPW Consultants. NFF, Inc. was the only vendor that responded, saying it does not provide this product. Therefore, the Office of Procurement awarded a purchase order on February 25, 2016 to Carahsoft LLC.

**6. CERTIFICATION BY THE CONTRACT SPECIALIST**

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

2/25/2016  
Date

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Darryn A. Martin  
Contract Specialist

**DETERMINATION**

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

2/25/16  
Date

*Diane Wooden*  
Diane Wooden  
Chief Procurement Officer