

**DISTRICT OF COLUMBIA LIBRARY  
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF  
CONTRACTS \$250,000.00 OR LESS**

**1. AUTHORIZATION**

DC Official Code Section § 2-218.44 and 2-218.45

**2. MINIMUM NEED**

The District of Columbia Public Library (DCPL) has a need for a piano tuner for the Martin Luther King, Jr. Memorial Library.

**3. CONTRACTOR**

Mark Thomas Piano Service

**4. ESTIMATED REASONABLE PRICE**

\$1,200.00

**5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR**

The DCPL Office of Procurement searched the DC Supply Schedule for an SBE that offers the aforementioned service. DCPL Procurement searched on the DSLBD website using the NIGP Codes "Piano Tuning," but yielded no SBEs. See attached DSLBD search results. Therefore, a purchase order was issued on March 15, 2016 to Mark Thomas Piano Service.

**6. CERTIFICATION BY THE CONTRACT SPECIALIST**

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

3/22/2016  
Date

  
Darryn A. Martin  
Contract Specialist

## DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

3/23/16  
Date

DW  
Diane Wooden  
Chief Procurement Officer

DSLBD HOME

CBE Certified Contractors

Help

The Department of Small and Local Business Development maintains a database of all certified local, small, and disadvantaged business enterprises. The database is updated on a monthly basis, and includes CBE contact information, business description, and NIGP code. Search the database alphabetically by typing the first letter of the business name, or use the advanced search engine by entering the desired search criteria in the following boxes, then selecting the "Search" button.

Business Name:  Quadrant:

Ward:  Other Certifications:

Certification Expiration Date:  all :Month  all :Year  CBE Status:

Primary Business Services:  -- all categories --

No records found

Business	Address	Phone
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