DISTRICT OF COLUMBIA LIBRARY
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS $250,000.00 OR LESS

1. AUTHORIZATION

DC Official Code Section § 2-218.44 and 2-218.45

2. MINIMUM NEED

The District of Columbia Public Library (DCPL) has a need for a performer to create
handmade book sculptures and other 3-D objects as part of its FY-16 Children’s Summer
Reading Program.

3. CONTRACTOR

Karen O. Brown

4. ESTIMATED REASONABLE PRICE

$2,400.00

5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL
BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE
(CBE) CONTRACTOR

This service is competition exempt in accordance with D.C. Code § 2-354.13(6):
“Entertainers.”

6. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the
procurement of goods and services from other than a SBE or CBE contractor in
accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that
the Chief Procurement Officer approve this proposed action.

Date: 3/31/2016

Darryn A. Martin
Contract Specialist
DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

3/31/16
Date

Diane Wooden
Chief Procurement Officer