DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS $250,000.00 OR LESS

1. AUTHORIZATION
DC Official Code Section 2-218.44 and 2-218.45

2. MINIMUM NEED
The District of Columbia Public Library (DCPL) has a need for a Contractor to provide
a health, fitness and science sound stage on how the world works for the 2016 summer
reading program.

3. ESTIMATED REASONABLE PRICE
$1,000.00

4. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL
BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE
(CBE) CONTRACTOR
DCPL searched the DSLBD website and the DC Supply Schedule on the OCP website in
an effort to find certified businesses that could provide a health, fitness and science sound
stage on how the world works. DCPL could not find any SBE/CBE businesses on
either website. As a result, DCPL issued a purchase order to Marsha Goodman-Wood
on April 20, 2016.

This service is part of DCPL’s 2016 Summer Reading Program.

5. CERTIFICATION BY THE CONTRACT SPECIALIST
I have reviewed the above findings and certify that they are sufficient to justify the
procurement of goods and services from other than a SBE or CBE contractor in
accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that
the Chief Procurement Officer approve this proposed action.

[Signature]
Date

[Signature]
Ameen M. Abdullah, Sr.
Contract Specialist
DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

4/25/10

Date

Diane Wooden
Chief Procurement Officer