

**DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF  
CONTRACTS \$250,000.00 OR LESS**

**1. AUTHORIZATION**

DC Official Code Section 2-218.44 and 2-218.45

PO  
548950

**2. MINIMUM NEED**

The District of Columbia Public Library (DCPL) has a need for a Contractor to provide an on-line website platform hosting and licensing services on an as needed basic.

**3. ESTIMATED REASONABLE PRICE**

\$13,700.00

**4. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR**

DCPL searched the DSLBD website and the DC Supply Schedule on the OCP website in an effort to find certified businesses that could provide website platform hosting licensing services. DCPL could not find any SBE/CBE businesses on either website. As a result, DCPL issued a purchase order to Massachusetts Technology, Corporation on September 13, 2016. This acquisition falls under competition exemption code 2-354.13, number 8 (Maintenance and support of existing software, licensing and technology to the extent that the creator of the intellectual property is still protected and is the only source of the maintenance and support of the existing software and technology.

**5. CERTIFICATION BY THE CONTRACT SPECIALIST**

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

Date

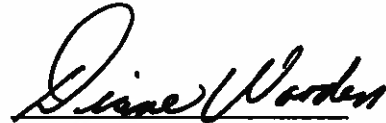
9/13/16

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Ameer M. Abdullah, Sr.  
Contract Specialist

**DETERMINATION**

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

9/19/10  
Date

  
Diane Wooden  
Diane Wooden  
Chief Procurement Officer