DISTRICT OF COLUMBIA LIBRARY
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS $250,000.00 OR LESS

1. AUTHORIZATION
DC Official Code Section § 2-218.44 and 2-218.45

2. MINIMUM NEED
The District of Columbia Public Library (DCPL) has a need to renew its subscription to
Treeno Software SaaS OCR Service & User License.

3. CONTRACTOR
Treeno Software, Inc.

4. ESTIMATED REASONABLE PRICE
$2,988.00

5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL
BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE
(CBE) CONTRACTOR
This service is competition exempt in accordance with D.C. Code § 2-354.13(8):
“Maintenance and support of existing software and technology to the extent that the
creator of the intellectual property is still protected and is the only source of the
maintenance and support of the existing software and technology.”

6. CERTIFICATION BY THE CONTRACT SPECIALIST
I have reviewed the above findings and certify that they are sufficient to justify the
procurement of goods and services from other than a SBE or CBE contractor in
accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that
the Chief Procurement Officer approve this proposed action.

Date: 9/8/2026
Darryl A. Martin
Contract Specialist
DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

9/30/16

Date

Diane Wooden
Chief Procurement Officer