DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS $250,000.00 OR LESS

1. AUTHORIZATION
   DC Official Code Section 2-218.44 and 2-218.45

2. MINIMUM NEED
   The District of Columbia Public Library (DCPL) has a need for a Contractor to provide
digital e-subscription services on an as needed basis.

3. ESTIMATED REASONABLE PRICE
   $400,000.00

4. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL
   BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE
   (CBE) CONTRACTOR
   DCPL searched the DSLBD website and the DC Supply Schedule on the OCP website in
an effort to find certified businesses that could provide e-subscription services. DCPL
could not find any SBE/CBE businesses on either website. As a result, DCPL issued a
purchase order Overdrive, Inc. on October 12, 2017. This acquisition falls under
competition exemption code 2-354.13, number 12 (Purchases of advertising in all media,
including electronic subscriptions, print radio, music and television).

5. CERTIFICATION BY THE CONTRACT SPECIALIST
   I have reviewed the above findings and certify that they are sufficient to justify the
procurement of goods and services from other than a SBE or CBE contractor in
accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that
the Chief Procurement Officer approve this proposed action.

   10/12/17
   Date

   Ameer M. Abdulllah, Sr.
   Contract Specialist
DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

[Signature]

Date

10/24/17

Diane Wooden
Chief Procurement Officer