1. AUTHORIZATION
DC Official Code Section 2-218.44 and 2-218.45

2. MINIMUM NEED
The District of Columbia Public Library (DCPL) has a need for a Contractor to provide self-check units and on-line support renewal services on an as needed basic.

3. ESTIMATED REASONABLE PRICE
$17,778.00

4. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR
This acquisition falls under competition exemption code 2-354.13, number 8 Maintenance and support of existing software of the intellectual property is still protected and is the only source of the maintenance and support of the equipment, software and technology. DCPL issued a purchase order to Bibliotheca, LLC on November 17, 2017.

5. CERTIFICATION BY THE CONTRACT SPECIALIST
I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

Date 11/17/17

Ameer M. Abdullalib, Sr.
Contract Specialist
DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

1/30/17
Date

Diane Wooden
Chief Procurement Officer