1. **AUTHORIZATION**

DC Official Code Section 2-218.44 and 2-218.45

2. **MINIMUM NEED**

The District of Columbia Public Library (DCPL) has a need for a Contractor to provide art assessment and planning services on an as needed basis.

3. **ESTIMATED REASONABLE PRICE**

$49,990.00

4. **FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR**

DCPL Office of Procurement exercised Option Year 1 of a request for quote dated 5/10/2017. A purchase order was issued to Natalie Campbell on March 20, 2018.

5. **CERTIFICATION BY THE CONTRACT SPECIALIST**

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

3/20/18

Ameer M. Abdullah, Sr.
Contract Specialist
DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

3/20/18
Date

Diane Wooden
Chief Procurement Officer