

**DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF  
CONTRACTS \$250,000.00 OR LESS**

**PO  
582742**

**1. AUTHORIZATION**

DC Official Code Section 2-218.44 and 2-218.45

**2. MINIMUM NEED**

The District of Columbia Public Library (DCPL) has a need for a Contractor to provide interns for the MBSYEP on an as needed basis.

**3. ESTIMATED REASONABLE PRICE**

\$6,200.00


**4. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR**

DCPL's Office of Procurement issued a Request for Quote (RFQ) on April 5, 2018 to three (3) Contractors requesting summer interns, The Posse Group (non CBE), The Excalibur Group (CBE) and Tecknomic, LLC (CBE). The Posse Group was the only Contractor that responded to the RFQ. As a result, DCPL issued a purchase order to Posse Group on April 24, 2018.

**5. CERTIFICATION BY THE CONTRACT SPECIALIST**

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

Date 4/24/18

  
Ameer M. Abdullah, Sr.  
Contract Specialist

## DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

4/30/18  
Date

DW  
Diane Wooden  
Chief Procurement Officer