

**DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS \$250,000.00 OR LESS**

PO
583175

1. AUTHORIZATION

DC Official Code Section 2-218.44 and 2-218.45

2. MINIMUM NEED

The District of Columbia Public Library (DCPL) has a need for a Contractor to provide catering services during DCPL's 2018 Staff Day.

3. ESTIMATED REASONABLE PRICE

\$30,075.44

**4. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL
BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE
(CBE) CONTRACTOR**

Center Plate/NBSE is contracted with DC Events and authorized to provide catering services for DC Events/Walter E. Washington Convention & Sports Authority. As a result, DCPL issued a purchase order to Center Plate/NBSE on May 5, 2018.

DC Events/Walter E. Convention & Sports Authority is hosting DCPL's 2018 Staff Day on May 22, 2018.

5. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

Date

5/2/18

Ameer M. Abdullah, Sr.
Contract Specialist



DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

5/8/18
Date

DW
Diane Wooden
Chief Procurement Officer