DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS $250,000.00 OR LESS

1. AUTHORIZATION

DC Official Code Section 2-218.44 and 2-218.45

2. MINIMUM NEED

The District of Columbia Public Library (DCPL) has a need for a Contractor to provide
membership services on an as needed basis.

3. ESTIMATED REASONABLE PRICE

$2,600.00

4. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL
BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE
(CBE) CONTRACTOR

This acquisition falls under competition exemption code 2-354.13, number 12
(Purchases of advertising in all media, including electronic, subscriptions, memberships
print radio, music and television).

5. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the
procurement of goods and services from other than a SBE or CBE contractor in
accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that
the Chief Procurement Officer approve this proposed action.

Date 10/19/19

Ameer M. Abdullah, Sr.
Contract Specialist
DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

10/4/18

Date

[Signature]  
Diane Wooden
Chief Procurement Officer