

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DISTRICT OF COLUMBIA PUBLIC LIBRARY

F719



DC public library
check it out!

PO
591651

Office of Procurement

SIMPLIFIED ACQUISITION CONTRACT FILE CHECKLIST

Requisition No: RK102873

Purchase Order No: PO591651

Caption: E-SUBSCRIPTION

Program Office: COLLECTIONS

Contact Name: D. DAVIS

Contact Telephone No: (202) 727-1031

Contractor Name: EBSCO

Contractor Contact: CUSTOMER SERVICE Contractor Telephone: 205-991-1211

LSDBE Certification No.:

LSDBE Certification Exp. Date:

E

- Tab 1 BPA/Purchase Order Agreement
 - Tab 2 Purchase Order/Requisition
 - Tab 3 Quote
 - Tab 4 Bid Analysis
 - Tab 5 Determination of Sole Source/Emergency
 - Tab 6 Determination of Reasonable Price & Award
 - Tab 7 Request Quotation/Statement of Work
 - Tab 8 List of Potential Bidders
 - Tab 9 Federal and DC Excluded Parties List (if applicable)
 - Tab 10 Other (Memo to File)
-

SIMPLIFIED ACQUISITION CONTRACT FILE CHECKLIST

Pursuant to the Simplified Acquisition Contract File Checklist, I hereby certify that all documents checked above are included in this contract file.

Ameer M. Abdullah, Sr.
Contract Specialist (Print)

Signature



Date

10/9/18

Pursuant to the Simplified Acquisition Contract File Checklist, I hereby certify that I have reviewed the file and that all documents checked above are included in this contract file.

Diane Wooden
Chief Procurement Officer

Signature



Date

10/9/18

**DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS \$250,000.00 OR LESS**

PO
591651

1. AUTHORIZATION

DC Official Code Section 2-218.44 and 2-218.45

2. MINIMUM NEED

The District of Columbia Public Library (DCPL) has a need for a Contractor to provide e-subscription services on an as needed basic.

3. ESTIMATED REASONABLE PRICE

\$13,834.00

4. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR

This acquisition falls under competition exemption code 2-354.13, number 12 (Purchases of advertising in all media, including electronic, subscriptions, memberships print radio, music and television).

5. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

Date

10/9/18



Ameer M. Abdullah, Sr.
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

10/9/18
Date

DW
Diane Wooden
Chief Procurement Officer

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DISTRICT OF COLUMBIA PUBLIC LIBRARY
DETERMINATION OF REASONABLE PRICE AND AWARD



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PROGRAM OFFICE: MLK Library – COLLECTIONS
CAPTION: E SIBSCRIPTIONS
REQUISITION NUMBER: RK102873

In accordance with 19 DCMR, Chapter 43, Section 4307, I have determined that the price for this procurement is deemed reasonable based on the box checked below:

- (a) Competition exemption in accordance with DC Official Code Section 2-354.13.
- (b) Non-competitive simplified procurement less than \$10,000.00.
- (c) Comparison of proposed prices received in response to the solicitation.
- (d) Comparison of prior proposed prices and contract prices with current proposed prices for the same or similar items.
- (c) Best value analysis.
- (f) Comparison with competitive published price lists, published market prices of commodities, similar indexes, and discount or rebate arrangements.
- (g) Comparison of proposed prices with independent District cost estimates.
- (h) D.C. Supply Schedule/GSA Contract.



Contract Specialist

10/9/10

Date



***** Electronic Invoicing Purchase Order. Please use <https://vendorportal.dc.gov> to register and submit invoices. *****

Order No : PO591651 -EBSCO ON-LINE DISCOVERY SERVICES FY19

Issued on Tue, 09 Oct, 2018

Grantee :
 EBSCO INDUSTRIES INC
 5724 HIGHWAY 280 EAST
 BIRMINGHAM, AL 35242-5242
 United States
 Phone: 1205.991.1211
 Fax: 1205.995.1610
 Contact

Recipient Address :
 MLK Library - Collection Development and
 Management
 901 G Street, NW; Room 417
 Washington, DC 20001
 United States

Bill To:
 Please use <https://vendorportal.dc.gov> to register and
 submit invoices.

Item	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
1	EBSCO On-Line Discovery Services with ...		each	13,834	Fri, 12 Oct, 2018	\$1.00 USD	\$13,834.00 USD
	EBSCO On-Line Discovery Services with SirsiDynix Integration. 12-1-18-11-30-19						
Total							\$13,834.00 USD

Comments

- COMMENT by aribasystem on 10/09/2018
 The Contractor shall submit payment requests in electronic format through the DC Vendor Portal vendorportal dc gov by selecting the applicable purchase order number which is listed on the Contractors profile INVOICES FOR QUANTITIES OR AMOUNTS GREATER THAN WHAT IS STATED ON THE PURCHASE ORDER WILL BE REJECTED FAILURE TO FOLLOW THESE INSTRUCTIONS MAY RESULT IN DELAYS IN PAYMENT. (aribasystem, Tue, 09 Oct, 2018)
- COMMENT by aribasystem on 10/09/2018
 FOB is Destination unless specified otherwise (aribasystem, Tue, 09 Oct, 2018)
- COMMENT by aribasystem on 10/09/2018
 ****GOVERNMENT OF THE DISTRICT OF COLUMBIA STANDARD CONTRACT PROVISIONS FOR USE WITH THE DISTRICT OF COLUMBIA GOVERNMENT SUPPLY AND SERVICES CONTRACTS (July 2010) ARE HEREBY INCORPORATED BY REFERENCE. WWW.OCP.DC.GOV***** (aribasystem, Tue, 09 Oct, 2018)



Requisition No. RK102873

Issued on Fri, 05 Oct, 2018
 Created on Fri, 05 Oct, 2018 by Dennis Davis

Supplier:
 EBSCO INDUSTRIES INC
 5724 HIGHWAY 280 EAST
 BIRMINGHAM, AL 35242-5242
 United States
 Phone: 1205.991.1211
 Fax: 1205.995.1610
 Contact: REE SHERER

Ship To:
 MLK Library - Collection Development and Management
 901 G Street, NW: Room 417
 Washington, DC 20001
 United States

Bill To:
 DC Public Library - Chief Financial Officer
 901 G Street NW Room 441
 Washington, DC 20001
 United States
 Phone: 1(202) 727-1198

Deliver To:
 Dennis Davis

Item	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
1	EBSCO On-Line Discovery Services with ...		each	13,834	Fri, 12 Oct, 2018	\$1.00 USD	\$13,834.00 USD
EBSCO On-Line Discovery Services with SirsiDynix Integration. 12-1-18-11-30-19							
Total							\$13,834.00 USD

Status: Submitted

Approvals					
Required	Status	Reason	Approver	Approved By	Date
Required	Approved	Funds must be secured.	Funds Commit	Funds Commit	Fri, 05 Oct, 2018
Required	Approved	Supervisor to approve non-catalog items	Sheryl Katzin	Sheryl Katzin	Fri, 05 Oct, 2018
Required	Approved	Budget responsible manager to approve purchases against their budget	CEO Budget Responsible Manager	Rosemarie Pacana	Fri, 05 Oct, 2018
Required	Approved	The designated OCFO Budget Reviewer to approve	CEO Budget Reviewer 1	Rosemarie Pacana	Fri, 05 Oct, 2018
Required	Ready		Ameer Abdullah		
Required	Pending	The Contracting Officer to approve requisitions before sending purchase order to suppliers	CEO Contracting Officer 2		

Invoice



Billing Inquiries: Accounts Receivable (855) 580-0762 msellers@ebSCO.com
Technical Support: 800 758-5995 support@ebSCO.com

Billing Address
DISTRICT OF COLUMBIA PUBLIC LIBRARY
MARTIN LUTHER KING MEM LIBRARY
901 G ST NW
WASHINGTON, DC 20001-4531

Service Address
DISTRICT OF COLUMBIA PUBLIC LIBRARY
MARTIN LUTHER KING MEM LIBRARY
901 G ST NW
WASHINGTON, DC 20001-4531

Invoice Number : 1000084634-1
Invoice Date : 01-Oct 2018
Invoice Amount : 13,834.00
Currency : USD
Terms : Due upon receipt
Account Number : RB64072 75
Order ID : 1558777
Customer ID : s9043241
Page Number : 1 of 1

Description	Quantity	Unit Price	Extended Price	Tax	Amount Due
EBSCO Discovery Service with SimiDynaX Integration Product ID 288-334-850 Period 01 Dec 2018 - 30-Nov 2019	1	13,834.00	13,834.00		13,834.00

Pre tax Subtotal 13,834.00
Total Sales Tax .00
Invoice Total 13,834.00
Total Amount Due in USD 13,834.00

40 money

Payment Method: ACH or Wire
Wells Fargo Bank
420 Montgomery Street
San Francisco, CA 94104 USA
ABA Routing # 121000248
Swift WFBIUS65
Beneficiary: EBSCO Information Services
Account # 2000027339684
Remittance Advice paymentadvice@ebSCO.com

Checks Payable To:
EBSCO Information Services
Attn: Payment Processing Center
PO Box 204661
Dallas, TX 75320-4661

EBSCO assesses a finance charge of
1% per month on unpaid balances
Federal Tax ID: 63-6014186

*D.C. Code § 2-354.13*DISTRICT OF COLUMBIA OFFICIAL CODE
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*** Current through September 18, 2013, and through D.C. Act 19-682 ***

DIVISION I. GOVERNMENT OF DISTRICT
TITLE 2. GOVERNMENT ADMINISTRATION
CHAPTER 3A. GOVERNMENT PROCUREMENT
SUBCHAPTER IV. SOURCE SELECTION AND CONTRACT FORMATION

D.C. Code § 2-354.13 (2013)

§ 2-354.13. Competition exemptions

Contracts for the following procurements shall be exempt from the competition requirements established by this chapter:

- (1) Artistic services or works of art;
- (2) Commodities or contractual services if federal or District law prescribes with whom the District must contract;
- (3) Legal services or negotiation services in connection with proceedings before administrative agencies or state or federal courts, including experts, attorneys, and mediators;
- (4) Copyrighted or patented materials, including technical pamphlets, published books, maps, and testing or instructional materials; provided, that the materials are purchased directly from the owner of the copyright or patent;
- (5) Memberships in trade or professional organizations;
- (6) Entertainers;
- (7) Job-related seminars and training for District employees;
- (8) Maintenance and support of existing software and technology to the extent that the creator of the intellectual property is still protected and is the only source of the maintenance and support of the existing software and technology;
- (9) Public transit farecards, passes, and tokens;
- (10) Personal property or services provided by another public entity, agency, or authority;
- (11) Postage;
- (12) Purchases of advertising in all media, including electronic, print, radio, and television; provided, that they are purchased directly from the media outlet;

(13) Trade and career fairs for District employees;

(14) Special event venues and related services as dictated by the establishment;

(15) Subscriptions for periodicals and newspapers;

(16) Ticket purchases for special events, tourist attractions, and amusement parks; and

(17) Professional development training which supports principal, teacher, and student achievement pursuant to the District of Columbia Public Schools Master Education Plan.

HISTORY: Apr. 8, 2011, D.C. Law 18-371, § 413, 58 DCR 1185.

NOTES:

LEGISLATIVE HISTORY OF LAW 18-371. --For history of Law 18-371, see notes under § 2-351.01.

View

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D.C. Code § 2-354.13 (Copy w/ Cite)

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Mayor Muriel Bowser

Office of Contracting and Procurement

Office of Contracting and Procurement



Office Hours

Monday to Friday, 8:30 am to 4:30 pm

Connect With Us

441 4th Street, NW, 700S, Washington, DC 20001

Phone: (202) 727-0252

Fax: (202) 727-9385

TTY: (202) 123-4567

Email: ocp@dc.gov



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Present Excluded Parties List

This Excluded Parties List categorizes parties that have been suspended or debarred by the Chief Procurement Officer. While they are debarred or suspended, the District will not solicit offers from, award contracts to, renew, or otherwise extend contracts with, or consent to subcontracts with entities or individuals that appear on the Excluded Parties List.

Excluded Parties List by Individual

Name of Individual	Principal Address	Action Date	Termination Date
Acar, Yusuf	Washington, DC 20008-1005	May 28, 2009	Pending Final Determination
Bansal, Sushil	900 17th Street, NW, Suite 900 Washington, DC 20006	May 28, 2009	Pending Final Determination
Chambers, Robert X.	20 Queen Street Cape May, NJ 08204-1624	February 6, 2008	February 5, 2011
James, Akiuber Ndoromo aka "Akube Wuromori Ndoromo"	3636 16th Street NW, Apt # B1235 Washington, DC 20010-8144	February 6, 2008	February 5, 2011
Young, Leonard H.	Tarquin Avenue Temple Hills, MD 20748	February 6, 2008	February 5, 2011

Excluded Parties List by Company

Name of Company	Principal Address	Principals	Action Date	Termination Date
Advanced Integrated Technologies Corporation	900 17th Street, NW, Suite 900 Washington, DC 20006	Sushil Bansal, President and Chief Executive Officer	May 28, 2009	Pending Final Determination
Chambers & Sons Flooring Inc.	323 E King Street Malvern, PA 19355	Robert X. Chambers	February 6, 2008	February 5, 2011
Innovative IT Solutions, Inc.	900 17th Street, NW, Suite 910 Washington, DC 20006	Sushil Bansal, President and Chief Executive Officer	May 28, 2009	Pending Final Determination
Voice of Social Concern Inc.	3636 16th Street NW, Apt # B1235 Washington, DC 20010-8144	Akiuber Ndoromo James aka "Akube Wuromori Ndoromo"	February 6, 2008	February 5, 2011
Young Star Tours	7003 Tarquin Avenue Temple Hills, MD 20748	Leonard H. Young	February 6, 2008	February 5, 2011
Young Transportation	7003 Tarquin Avenue Temple Hills, MD 20748	Leonard H. Young	February 6, 2008	February 5, 2011

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A NEW WAY TO SIGN IN - If you already have a SAM account, use your SAM email for login.gov.

Log In
Login.gov FAQs

ALERT - June 11, 2018: Entities registering in SAM must submit a notarized letter appointing their authorized Entity Administrator. Read our updated FAQs to learn more about changes to the notarized letter review process and other system improvements.

ALERT - Users who previously bookmarked this site will need to update their bookmark on November 5, 2018. Users may continue to navigate directly to sam.gov, only the bookmarked url will be affected.

Entity Dashboard

- Entity Overview
- Entity Registration
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EBSCO INDUSTRIES, INC.

1 Looseleaf Ln
Vincent, AL, 35178-8151,
UNITED STATES

DUNS: 045627296 CAGE Code: 3LVN9

Status: Active

Expiration Date: 01/18/2019

Purpose of Registration: All Awards

Entity Overview

Entity Registration Summary

Name: EBSCO INDUSTRIES, INC.
Doing Business As: Vulcan Information Packaging
Business Type: Business or Organization
Last Updated By: Malinda Sellers
Registration Status: Active
Activation Date: 01/18/2018
Expiration Date: 01/18/2019

Exclusion Summary

Active Exclusion Records? No



- Search Records
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