

**DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS \$250,000.00 OR LESS**

PO
594697

1. AUTHORIZATION

DC Official Code Section 2-218.44 and 2-218.45

2. MINIMUM NEED

The District of Columbia Public Library (DCPL) has a need for a Contractor to provide pest management services on an as needed basis.

3. ESTIMATED REASONABLE PRICE

\$8,580.00

4. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR

DCPL's Office of Procurement issued a Request for Quote (RFQ) on August 15, 2018 to four (4) Contractors requesting pest services, Innovative Pest Services (CBE), Pest Services Inc. (Non CBE), EJ's Pest Services (CBE) and Orkin Pest Services (Non-CBE). After technical evaluation panel review, DCPL issued a purchase order to Pest Services on November 8, 2018. FY19 pest management services was spilt between a CBE Contractor and a Non-CBE Contractor.

5. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

11/8/18

Date



Ameer M. Abdullah, Sr.
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

11/8/18
Date

DW
Diane Wooden
Chief Procurement Officer