DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF CONTRACTS $250,000.00 OR LESS

1. **AUTHORIZATION**

   DC Official Code Section 2-218.44 and 2-218.45

2. **MINIMUM NEED**

   The District of Columbia Public Library (DCPL) has a need for a Contractor to provide music services on an as needed basis.

3. **ESTIMATED REASONABLE PRICE**

   $500.00

4. **FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR**

   DCPL issued a purchase order on December 3, 2018 DC Strings to provide children holiday music performances as part of the DCPL 2018 Holiday Reading Program.

5. **CERTIFICATION BY THE CONTRACT SPECIALIST**

   I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

   **Date**

   **Ameer M. Abdullah, Sr.**

   Contract Specialist
DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

[Signature]
Diane Wooden
Chief Procurement Officer

Date: 12/10/18