

**DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS \$250,000.00 OR LESS**

PO
598511

1. AUTHORIZATION

DC Official Code Section 2-218.44 and 2-218.45

2. MINIMUM NEED

The District of Columbia Public Library (DCPL) has a need for a Contractor to provide free standing sign services on an as needed basis.

3. ESTIMATED REASONABLE PRICE

\$17,385.00


4. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR

DCPL's Office of Procurement requested quotes on November 1, 2018 from three (3) Contractors requesting free standing sign services, SMI Sign Systems, Fast Signs (CBE) and Signarama (CBE). SMI Sign Systems submitted the lowest responsive and responsible bid which was 12% lower than the CBE Contractors. As a result, DCPL issued a purchase order to SMI Sign Systems on January 11, 2018.

5. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

Date 1/11/19


Ameer M. Abdullah, Sr.
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

11/11/19

Date

DW

Diane Wooden
Chief Procurement Officer