

DF/P0600913

**DISTRICT OF COLUMBIA LIBRARY  
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF  
CONTRACTS \$250,000.00 OR LESS**

**1. AUTHORIZATION**

DC Official Code Section § 2-218.44 and 2-218.45

**2. MINIMUM NEED**

The District of Columbia Public Library (DCPL) has a need to procure a design template layout and proofing, and vehicle wraps for its technology truck for FY19.

**3. CONTRACTOR**

Absolute Signs, Inc.

**4. ESTIMATED REASONABLE PRICE**

\$6,400.00

**5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR**

DCPL Office of Procurement searched the DSLBD portal using various NIGP codes, but did not find any Small-Business Enterprises (SBEs) that provide vehicle wraps.

DCPL issued a purchase order to Absolute Signs, Inc. on March 7, 2019.

**6. CERTIFICATION BY THE CONTRACT SPECIALIST**

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

3/7/19  
Date


  
Darryn A. Martin  
Contract Specialist

**DETERMINATION**

DF/PO0013

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

Date 3/7/19

  
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Diane Wooden  
Chief Procurement Officer