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**DISTRICT OF COLUMBIA LIBRARY
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS \$250,000.00 OR LESS**

1. AUTHORIZATION

DC Official Code Section § 2-218.44 and 2-218.45

2. MINIMUM NEED

The District of Columbia Public Library (DCPL) has a need for a vendor to create a two-dimensional design for a vinyl decal that will be applied to the interior glass walls of the main entrance of the modernized Martin Luther King, Jr. Memorial Library.

3. CONTRACTOR

Nekisha Durrett

4. ESTIMATED REASONABLE PRICE

\$10,000.00

5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR

The DCPL Office of Procurement issued a Request for Qualifications (RFQ) for community engagement programs and design for the vestibule glass at the renovated Martin Luther King, Jr. Memorial Library, on December 18, 2019, with a submission deadline of February 1, 2019. Artists were invited to propose an artistic approach to create a two-dimensional design for a vinyl decal that will be applied to the interior glass walls of the MLK Library's main entrance.

By the RFQ closing date, DCPL received proposals from 70 artists. The Evaluation Panel reviewed and scored each proposal based upon very rigorous criteria, as well as whether each proposed design would have a lasting visual impact. All proposals were evaluated according to the evaluation criteria listed in the RFQ. As a result, the Evaluation Panel determined that the proposal submitted by Nekisha Durrett best met all of the evaluation criteria.

Therefore, a purchase order was issued on March 11, 2019 to Nekisha Durrett.

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6. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

3/12/2019
Date

Darryn A. Martin
Darryn A. Martin
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

3/12/19
Date

Diane Wooden
Diane Wooden
Chief Procurement Officer