DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF CONTRACTS $250,000.00 OR LESS

1. **AUTHORIZATION**

DC Official Code Section 2-218.44 and 2-218.45

2. **MINIMUM NEED**

The District of Columbia Public Library (DCPL) has a need for a Contractor to provide FY19 summer reading children story writing on an as needed basis.

3. **ESTIMATED REASONABLE PRICE**

$1,400.00

4. **FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR**

This procurement is part of the FY19 summer reading program at various libraries through the system.

5. **CERTIFICATION BY THE CONTRACT SPECIALIST**

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

\[\text{Date: 6/1/19} \]

\[\text{Ameer M. Abdullah, Sr.} \]
\[\text{Contract Specialist}\]
DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

4/8/19

Date

Diane Wooden
Chief Procurement Officer