DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF CONTRACTS $250,000.00 OR LESS

1. **AUTHORIZATION**
   
   DC Official Code Section 2-218.44 and 2-218.45

2. **MINIMUM NEED**
   
   The District of Columbia Public Library (DCPL) has a need for a Contractor to provide FY19 summer reading children activities on an as needed basis.

3. **ESTIMATED REASONABLE PRICE**
   
   $5,600.00

4. **FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR**
   
   This procurement is part of the FY19 summer reading program at various libraries through the system.

5. **CERTIFICATION BY THE CONTRACT SPECIALIST**
   
   I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

   
   Date: 5/23/19

   Ameer M. Abdullah, Sr.
   Contract Specialist
DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

Date

Diane Wooden
Chief Procurement Officer