

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

FINDINGS

1. Authorization:

19 DCMR § 4320.7.

2. Minimum Need:

The District of Columbia Public Library (DCPL) has a need to procure a Phase 1 Environmental Site Assessment (ESA) Report for the Woodridge Library.

3. Estimated Fair and Reasonable Price:

\$4,200.00

4. Facts That Justify a Sole Source Procurement:

The design of the new Woodridge Library is underway and the A/E is starting to compile information that will be needed in order for DCPL to receive a building permit. One such document is the Environmental Impact Statement form (EISF) that must be submitted by the civil engineer. District regulations stipulate that the Phase 1 report cannot be more than one (1) year old. A Phase 1 report for the Woodridge Library was completed 2010,

The Argos Group prepared the Phase 1 report in 2010. It is more prudent to have them prepare this report as they possess a strong working knowledge of the building and can review tests that were conducted and assess if there are any changes in the findings from 2010 and hence the need for a Phase II report. As a result of the information that currently exists, the new report can be prepared in a shorter timeframe which is crucial to moving the design to the construction document phase.

5. Certification By the Contract Specialist:

I hereby certify that the above facts are accurate and complete.

Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

Contracting Officer

Date