

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE PROCUREMENT**

**FINDINGS**

**1. Authorization:**

19 DCMR § 4320.7.

**2. Minimum Need:**

The District of Columbia Public Library (DCPL) needs two highly-qualified, pre-trained college students to help lead and manage the 2013 Summer Youth Employment Program (SYEP).

**3. Estimated Fair and Reasonable Price:**

\$7,854.00

**4. Facts That Justify a Sole Source Procurement:**

**A.** The Teens of Distinction Program is DCPL's year-round employment program for high achieving DC residents between the ages of 16-19. It has been in existence since January 2008. Teens of Distinction are considered regular, part-time DCPL employees. In the summer, Teens of Distinction and other city youth work at DCPL as part of the DC Mayor's Summer Youth Employment Program.

The Posse Foundation is a college scholarship and youth leadership foundation that supports students with extraordinary academic and leadership potential. Posse coordinates a summer internship program to build bridges into career fields for its upper level scholars. In exchange for professional development and mentorship, Posse interns, who are all adept at team-building, workshop facilitation, and project management (the skills required for successful implementation of the SYEP) can provide much-needed support for the program.

**B.** In the same way the Library piloted the Teens of Distinction program before requesting additional funding support and has piloted new ways of giving DC teens significant opportunities for leadership while working at the Library, we view this proposed contract with the Foundation as the next pilot. We implemented the first stage of the pilot during the 2009 SYEP, with successful results. During the first summer's phase, our intention was to explore whether Teens of Distinction who are granted scholarships by the Foundation can then return to the Library for summer

employment during their college years. In previous summers, indeed two of the interns were former library employees. The ultimate benefit to the Library is to retain already trained former Teens of Distinction for summer work. The benefit to the student is the opportunity to continue to gain library related skills, demonstrate the possibilities to the current Teens of Distinction, and serve as role models. The benefit to the Foundation and the Library is a serious deepening of ties dedicated to creating bright, educated leaders for the District of Columbia. There is no corporation or other not-for profit group with which the Library can forge such a partnership at this time, though this might serve as the basis for creating additional such partnerships in the future.

- C. It is for the reasons outlined herein that a sole source contract is recommended being awarded to The Posse Foundation.

5. **Certification By the Contract Specialist:**

I hereby certify that the above facts are accurate and complete.

\_\_\_\_\_  
Contract Specialist

\_\_\_\_\_  
Date

**DETERMINATION**

Based on the above findings and in accordance with the DCPL procurement regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

\_\_\_\_\_  
Contracting Officer

\_\_\_\_\_  
Date