

SOLICITATION, OFFER, AND AWARD			1. Market Open with 35% Set-Aside		Page of Pages 1 57		
			2. Contract Number		3. Solicitation Number DCPL-2015-R-0039		4. Type of Solicitation <input type="checkbox"/> Sealed Bid (IFB) <input checked="" type="checkbox"/> Request for Proposal
5. Date Issued 19-Dec-14		6. Requisition/Purchase Number					
6a. Caption: COMPUTER TRAINING CLASSES FOR DC PUBLIC LIBRARY							
7. Issued By District of Columbia Public Library - MLK Jr. Branch Office of Procurement 901 G Street Northwest Room 434 Washington, D.C.20001			8. Address Offer To (If other than line 7)				
NOTE: In sealed bid solicitations "Offer" and Offeror" means "Bid" and "Bidder"							
SOLICITATION							
9. Sealed bid in original and <u>3</u> copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if hand carried, in the depository located in <u>See Number 7 Above</u> until <u>2:00 p.m.</u> local time <u>12-Jan-15</u> (Hour) (Date)							
CAUTION: Late Submissions, Modifications and Withdrawals: See 19 DCMR Chapter 43 as applicable. All offers are subject to all terms and conditions contained in this solicitation.							
10. For Information Contact		A. Name Darryn A. Martin		B. Telephone (No Collect Calls) (Area Code) 202 (Number) 727-5517 (Ext)		C. E-mail Address darryn.martin@dc.gov	
11. Table of Contents							
(X)	Section	Description	Pages	(X)	Section	Description	Pages
PART I - THE SCHEDULE				PART II - CONTRACT CLAUSES			
x	A	Solicitation/Contract Form	1	x	I	Contract Clauses	25-31
x	B	Pricing and Schedule	2	PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS			
x	C	Statement of Work	3-10	x	J	List of Attachments	32
x	D	Packaging and Marking	11	PART IV - REPRESENTATIONS AND INSTRUCTIONS			
x	E	Inspection and Acceptance	12	x	K	Representations, Certifications and Other Statements of Offerors	33-36
x	F	Deliveries or Performance	13-19				
x	G	Contract Administration Data	20-24	x	L	Instructions, Conditions & Notices to Bidders	37-48
x	H	Special Contract Requirements	20-24				
OFFER							
12. In compliance with the above, the undersigned agrees, if this offer is accepted within <u>120</u> calendar days from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.							
13. Discount for Prompt Payment		10 Calendar days %	20 Calendar days %	30 Calendar days %	___ Calendar days %		
14. Acknowledgement of Amendments (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated):			Amendment Number	Date	Amendment Number	Date	
15A. Name and Address of Offeror		Code	Facility	16. Name and Title of Person Authorized to Sign Offer/Contract			
15B. Telephone (Area Code) (Number) (Ext)		15 C. Check if remittance address is different from above - enter address in Schedule Section K.		17. Signature		18. Offer Date	
AWARD (TO BE COMPLETED BY GOVERNMENT)							
19. Accepted as to Items Numbered			20. Amount		21. Accounting and Appropriation		
22. <input type="checkbox"/> Award - DC OCP Form 201 not required <input type="checkbox"/> Negotiated Agreement - DC OCP Form 201 may be executed			23. Submit Invoices to Address Shown In (2 copies unless otherwise specified)		Item		
24. Administered By (If other than Item 7) Code			25. Reserved for future use				
26. Name of Contracting Officer (Type or Print) Diane B. Wooden			27. Government of the District of Columbia (Signature of Contracting Officer)			28. Award Date	