

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

RQ NO.: RQ849945

CAPTION: Geotab Product – Global Positioning System for Vehicle Fleet

PROPOSED CONTRACTOR: Assured Telematics, Incorporated

PROGRAM AGENCY: Office of Facilities Management

FINDINGS

1. Authorization:

D.C. Official Code §2-354.04, 19 DCMR §4320.7

2. Minimum Need:

The District of Columbia Public Library (DCPL) has a need to purchase Global Positioning Systems (GPS) for its (24) motor vehicle fleet. The system would allow management the capabilities to effectively monitor and manage personnel and vehicle activity, real time, and dispatch personnel, to needs within one of the (25) neighborhood libraries as well as the Martin Luther King, Jr. Memorial Library, when a need may arise.

3. Estimated Reasonable Price:

\$9,033.80

4. Facts Which Justify Sole Source Procurement:

- A.** Assured Telematics, Incorporated is the company that provided the existing global positioning system (GPS) that is currently being used exclusively by Department of Public Works (DPW). The company also provides products to the Lottery Board and Water of the district of Columbia Government.
- B.** Assured Telematics is the exclusive producer and developer of the Geotab product. This includes all associated hardware and cloud-based software.

5. CERTIFICATION BY THE OFFICE OF FACILITIES MANAGEMENT:

I hereby certify that the above facts are accurate and complete.

George Williams

Date

Kim Fuller

Date

6. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority, I certify that the notice of intent to award a sole source procurement was published in accordance with D.C. Official Code §2-354.04 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source method of procurement for this proposed action.

Darryn A. Martin
Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR §4320.7 I hereby determine that the award of this sole source action for the services described herein is in the best interest of the District of Columbia Public Library.

Diane Wooden
Chief Procurement Officer

Date