

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

FINDINGS

1. Authorization:

19 DCMR § 4320.7.

2. Minimum Need:

OCLC EZProxy Hosted Server Service 2014

3. Estimated Fair and Reasonable Price:

\$3,100.00.

4. Facts That Justify a Sole Source Procurement:

The District of Columbia Public Library builds and maintains collections for the City's residents and customers. The library requires tools to provide 24/7 secure access to eContent at the library and through remote locations.

EZproxy helps provide users with remote access to Web-based licensed content offered by libraries. It is middleware that authenticates library users against local authentication systems and provides remote access to licensed content based on the user's authorization. EZproxy is an easy to setup and maintain program.

Benefits to the Ezproxy Hosted Server:

- Gain 24/7 reliability for eContent access
- Add new database access in a matter of days
- Receive regular usage reports to help library know what resources are the most popular outside the library
- Requires minimal support from IT staff, freeing them for other critical tasks
- Save on servers and space—no need for any additional investment in locally-maintained hardware
- Stay current with EZproxy upgrades and enhancements

- Gain peace of mind, as user information is maintained in a secure environment; institutional security certificate supplied
- Receive 24-hour on-site monitoring of hosting hardware and software within OCLC's climate-controlled and restricted-access computer facility

OCLC is the sole source provided for EZProxy Hosted Server Service.

5. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority, I certify that the notice of intent to award a sole source procurement was published in accordance with D.C. Official Code §2-354.04 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source method of procurement for this proposed action.

Darryn A. Martin
Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the DCPL procurement regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of DCPL.

Diane Wooden
Chief Procurement Officer

Date