

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

RQ NO.: RQ859818

CAPTION: DCPL Dark Archive and Digital Preservation

PROPOSED CONTRACTOR: Preservica

PROGRAM AGENCY: Office of Public Services / Special Collections

FINDINGS

1. Authorization:

D.C. Official Code §2-354.04, 19 DCMR §4320.7.

2. Minimum Need:

The District of Columbia Public Library (DCPL) has a need for a cloud-based digital preservation system with redundant and geographically dispersed storage for access and dark archives preservation. The system must adhere to the OIAS model (ISO standard) for ingest and export of digital content, fixity checking, virus checking, restricted and monitored levels of access including public access, format migration tools, and allow for technical metadata creation and storage (500GB storage required).

3. Estimated Reasonable Price:

\$8,950.00

4. Facts Which Justify Sole Source Procurement:

- A.** Preservica is the only product which meets the minimum need for cloud-based storage using an OIAS model with fixity checks for both access copies and dark archives preservation in a highly secure environment.
- B.** Other products include some of these features, but no other single product meets all the requirements.
- C.** The DC Public Library has piloted an instance of Preservica, with excellent results.
- D.** The price is fair and reasonable.

5. CERTIFICATION BY THE OFFICE OF PUBLIC SERVICES / SPECIAL COLLECTIONS:

I hereby certify that the above facts are accurate and complete.

Date

Kim Zablud
Special Collections Manager

6. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority, I certify that the notice of intent to award a sole source procurement was published in accordance with D.C. Official Code §2-354.04 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source method of procurement for this proposed action.

Date

Diane Wooden

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR §4320.7 I hereby determine that the award of this sole source action for the services described herein is in the best interest of the District of Columbia Public Library.

Date

Diane Wooden
Chief Procurement Officer