

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

FINDINGS

1. Authorization:

19 DCMR § 4320.7.

2. Minimum Need:

The District of Columbia Public Library (DCPL) is in need to renew its subscription with Proquest Digital Microfilm Online access for simultaneous in-house and remote access to the Washington Post and Washington Times for 2014.

3. Estimated Fair and Reasonable Price:

\$10,790.00

4. Facts That Justify a Sole Source Procurement:

The mission of the DCPL is equitable access to information tailored to customer needs, equipping people to learn all their lives, to embrace diversity and to build a thriving city. To support the mission, the DCPL has need of access to microfilmed copies of newspapers of record for Washington D.C – Washington Post and Washington Times.

Proquest Digital Microfilm provides in library and remote access microfilm viewing which features cover-to-cover full-image microfilmed editions. An unlimited number of users are able to simultaneously view high quality digital scans of current newspapers in microfilm. Libraries have all the benefits of traditional microfilm with an easy-to-use online microfilm viewing applications.

Proquest LLC is the leading provider of microform to public libraries around the world. Proquest is the sole provider for UMI collections of the newspapers listed above.

5. CERTIFICATION BY THE ASSOCIATE DIRECTOR OF COLLECTIONS

I hereby certify that the above facts are accurate and complete.

Elissa Miller
Associate Director of Collections

Date

6. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority, I certify that the notice of intent to award a sole source procurement was published in accordance with D.C. Official Code §2-354.04 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source method of procurement for this proposed action.

Darryn A. Martin
Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the DCPL procurement regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of DCPL.

Diane Wooden
Chief Procurement Officer

Date