DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT
EMERGENCY

FINDINGS

1. **Authorization:**

   19 DCMR § 4320.7.

2. **Minimum Need:**

   The District of Columbia Library (DCPL) has the need for Emergency Elevator Repairs and Maintenance Services to end FY13.

3. **Estimated Fair and Reasonable Price:**

   $23,926.00

4. **Facts That Justify a Sole Source Procurement:**

   Century Elevator is the current elevator maintenance contractor for all DCPL buildings. Currently all DCPL buildings are going thru re-inspection and Century is making all repairs. To have any other contractor to begin work at this time would cause a lapse in service and prevent some buildings from the re-inspection process.

5. **Certification by the Contract Specialist:**

   I hereby certify that the above facts are accurate and complete.

_________________________________________  ________________________
Contract Specialist                         Date
DETERMINATION

Based on the above findings and in accordance with the DCPL procurement regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

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Contracting Officer        Date