

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE PROCUREMENT**

**Agency:** DC Public Library  
**Caption:** Wild Things STEM Programming  
**Contractor:** Class Acts Arts

**FINDINGS**

**1. Authorization:**

D.C. Official Code §2-354.04, 19 DCMR §4320.7.

**2. Minimum Need:**

The District of Columbia Public Library (DCPL) will provide critical STEM programming (performances and workshops) at eight DCPL branches (Anacostia, Capitol View, Cleveland Park, Lamond Riggs, Rosedale, Takoma Park, Tenley-Friendship, and William O. Lockridge/Bellevue. Class Acts Arts will provide the artists for this programming.

**3. Estimated Reasonable Price:**

\$10,493.00

**4. Facts Which Justify Sole Source Procurement:**

- A.** DCPL has been awarded a federal Library Services and Technology Act (LSTA) grant (See attached). A portion of these funds have been allocated for DCPL to partner with Class Acts Arts in providing interactive STEM (Science, Technology, Engineering, & Math)/STEAM (STEM+ the Arts) performances and workshops to children at eight branches (see above.)
- B.** Class Acts Arts brings interactive performances, workshops and residencies representing a broad range of artistic disciplines and cultural traditions into the community to strengthen education, stimulate creative self-expression, and inspire a fresh view of the world. Class Acts Arts serves children, youth and families in Maryland, the District of Columbia and Northern Virginia.
- C.** Class Acts Arts provides the strongest range of STEM/ STEAM programming in the DC metro area.

D. The LSTA sub-grant has allocated an approved \$10, 493 to be paid to Class Acts Arts for agreed-upon services.

E. Funds have been received and are waiting to be disbursed.

**5. CERTIFICATION BY THE OFFICE OF PUBLIC SERVICES**

I hereby certify that the above facts are accurate and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jennifer Giltrop  
Director, Public Services

**6. CERTIFICATION BY THE CONTRACT SPECIALIST:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority, I certify that the notice of intent to award a sole source procurement was published in accordance with D.C. Official Code §2-354.04 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source method of procurement for this proposed action.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ameer M. Abdullah, Sr.

**DETERMINATION**

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR §4320.7 I hereby determine that the award of this sole source action for the services described herein is in the best interest of the District of Columbia Public Library.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Diane Wooden  
Chief Procurement Officer