DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

Agency: DC Public Library
Caption: Wild Things STEM Programming
Contractor: Class Acts Arts

FINDINGS

1. Authorization:

2. Minimum Need:
   The District of Columbia Public Library (DCPL) will provide critical STEM programming (performances and workshops) at eight DCPL branches (Anacostia, Capitol View, Cleveland Park, Lamond Riggs, Rosedale, Takoma Park, Tenley-Friendship, and William O. Lockridge/Bellevue. Class Acts Arts will provide the artists for this programming.

3. Estimated Reasonable Price:
   $10,493.00

4. Facts Which Justify Sole Source Procurement:
   A. DCPL has been awarded a federal Library Services and Technology Act (LSTA) grant (See attached). A portion of these funds have been allocated for DCPL to partner with Class Acts Arts in providing interactive STEM (Science, Technology, Engineering, &Math)/STEAM (STEM+ the Arts) performances and workshops to children at eight branches (see above.)

   B. Class Acts Arts brings interactive performances, workshops and residencies representing a broad range of artistic disciplines and cultural traditions into the community to strengthen education, stimulate creative self-expression, and inspire a fresh view of the world. Class Acts Arts serves children, youth and families in Maryland, the District of Columbia and Northern Virginia.

   C. Class Acts Arts provides the strongest range of STEM/ STEAM programming in the DC metro area.
D. The LSTA sub-grant has allocated an approved $10,493 to be paid to Class Acts Arts for agreed-upon services.

E. Funds have been received and are waiting to be disbursed.

5. CERTIFICATION BY THE OFFICE OF PUBLIC SERVICES

I hereby certify that the above facts are accurate and complete.

__________________________________________  _______________________________________
Date                                              Jennifer Giltrop
                                                  Director, Public Services

6. CERTIFICATION BY THE CONTRACT SPECIALIST:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority, I certify that the notice of intent to award a sole source procurement was published in accordance with D.C. Official Code §2-354.04 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source method of procurement for this proposed action.

__________________________________________  _______________________________________
Date                                              Ameer M. Abdullah, Sr.

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR §4320.7 I hereby determine that the award of this sole source action for the services described herein is in the best interest of the District of Columbia Public Library.

__________________________________________  _______________________________________
Date                                              Diane Wooden
                                                  Chief Procurement Officer