

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

Agency: DC Public Library (DCPL)
Contract No.: DCPL-2014-C-0007
Caption: Project Management Services
Contractor: Lynch Development Partners

FINDINGS

1. AUTHORIZATION

D.C. Official Code §2-354.04, 19 DCMR §4320.7.

2. MINIMUM NEED

DCPL has a continuing need for a contractor to provide Project Management Services for the ongoing evaluation of proposals submitted in response to the Architectural Services for the Renovation and/or Possible Renovation + Addition of the Martin Luther King (MLK) Central Library Request for Proposals that is currently in Phase 3 – Request for Conceptual Designs.

3. ESTIMATED FAIR AND REASONABLE PRICE

The estimated fair and reasonable price for the period from date of award through April 30, 2014 is \$125,000.00.

4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT

Lynch Development Partners has been providing Project Management (PM) Services for the MLK Renovation Project via a task order issued in July 2013, under competitively awarded Contract No. DCPL-2008-C-0008 that expired on December 31, 2013.

The evaluation process for the MLK Renovation Project is currently in Phase 3 and additional PM Services are needed to assist DCPL in management of the evaluation process through April 30, 2014. Lynch Development Partners is the only contractor with the knowledge, resources and staff readily available to provide PM Services for the ongoing evaluation process.

Additionally, DCPL intends to conduct a competitive process via issuance of a RFP for PM Services, wherein multiple contractors will be selected to provide PM Services under new five (5) year contracts.

Based on the above, and for continuity of services, it will be in the best interest of DCPL for Jarr Development Partners to provide the required services under a short term contract to allow sufficient time to complete the solicitation/evaluation/award process for new long term contracts.

5. CERTIFICATION BY THE DIRECTOR, CAPITAL PROJECTS AND FACILITIES MANAGEMENT

I hereby certify that the above findings are true, correct and complete.

Date

Jeffrey Bonvechio

6. CERTIFICATION BY THE CHIEF PROCUREMENT OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority, I certify that the notice of intent to award a sole source procurement was published in accordance with D.C. Official Code §2-354.04 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source method of procurement for this proposed action.

Date

Diane Wooden

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR §4320.7 and D.C. Official Code §2-354.04, I hereby determine that the award of this sole source action for the services described herein is in the best interest of the District of Columbia Public Library.

Date

Diane Wooden
Chief Procurement Officer