

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

RQ NO.: RQ836313

CAPTION: DCPL OPS New ID Machine with Smart Card Capability

PROPOSED CONTRACTOR: Identisys

PROGRAM AGENCY: Office of Public Safety Library Police

FINDINGS

1. Authorization:

D.C. Official Code §2-354.04, 19 DCMR §4320.7.

2. Minimum Need:

The District of Columbia Public Library (DCPL) has a need to purchase a new Identification System that is capable of using the One Card.

3. Estimated Reasonable Price:

\$7,895.00.

4. Facts Which Justify Sole Source Procurement:

A. Identisys is the company that provided the existing ID machine that is currently being used by DCPL. The company also provided the ID system that is used to issue One Cards.

B. Identisys provides onsite maintenance with factory trained technicians. Additionally, the company installs and provides training for every new machine that is purchased by DCPL.

C. Identisys has an existing service agreement for the ID machine. The agreement is in effect for the period October 8, 2013 to September 30, 2014, and is transferrable to any new machine purchased from the company.

5. CERTIFICATION BY THE OFFICE OF PUBLIC SAFETY LIBRARY POLICE:

I hereby certify that the above facts are accurate and complete.

Date

Janelle S. Pittman
Watch Commander

6. CERTIFICATION BY THE CHIEF PROCUREMENT OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority, I certify that the notice of intent to award a sole source procurement was published in accordance with D.C. Official Code §2-354.04 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source method of procurement for this proposed action.

Date

Diane Wooden

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR §4320.7 I hereby determine that the award of this sole source action for the services described herein is in the best interest of the District of Columbia Public Library.

Date

Diane Wooden
Chief Procurement Officer