

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

FINDINGS

1. Authorization:

19 DCMR § 4320.7.

2. Minimum Need:

The District of Columbia Public Library requires the services of a Drupal developer to perform complex web application development, including customized workflows and interactive applications. The developer will also take the lead on new site creation for a variety of library projects, and act as a troubleshooter and technical support specialist for PHP and MySQL issues.

3. Estimated Fair and Reasonable Price:

\$37,500.00

4. Facts That Justify a Sole Source Procurement:

- A. The Triage Rao Group was the original architect and engineer for dclibrary.org. It holds unparalleled knowledge of this site that could not be competitively obtained.
- B. There are no LSDBE vendors that offer Drupal technical support and site/application development services.
- C. In consideration of the above, Rao Group is the only source available to provide web application consulting, customized workflows and interactive applications for DCPL as well as Drupal, PHP and MySQL support for dclibrary.org.

5. **Certification By the Contract Specialist:**

I hereby certify that the above facts are accurate and complete.

Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

Contracting Officer

Date