

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

FINDINGS

1. **Authorization:**

19 DCMR § 4320.7.

2. **Minimum Need:**

Tutor.com Live Homework Help – Learning Suite. Renewal for Subscription 9/1/2013 – 8/31/2014.

3. **Estimated Fair and Reasonable Price:**

\$46,200.00

4. **Facts That Justify a Sole Source Procurement:**

The District of Columbia Public Library (DCPL) would like to renew the services of Tutor.com’s Live Homework Help Learning Suite program.. The service was purchased and implemented successfully for the past seven years. Tutor.com has proven to be an invaluable service for our customers. The Learning Suite provides expanded services to adults, mobile apps and individualized settings for favorite tutors and “student lockers”.

Tutor.com Learning Suite now includes four distinct services to serve all ages. The suite includes the K-12 Student Center; College center and Adult Education Center and Career Center.

Tutor.com is the leader in live, on-demand tutoring and homework help services with the largest network of professional tutors and over 2 million tutoring sessions to their credit. Every day thousands of students connect within minutes to a real, professional tutor for help. The help is available 56 hours/week – Sun through Sat 4pm to 12am with Library and remote home access for K-12 students, college students and adult students.

Tutor.com has a network of over 2000 professional, certified tutors. Their tutors are U.S. and Canadian citizens as well as a select group of International Spanish-speaking tutors. Tutors complete an extensive application and training process that includes completing subject exams, a final exam on tutoring techniques and a mock tutoring session. Every tutor must also pass a thorough third party background check.

Mobile Solutions: Tutor.com is the only online tutoring company mobile app for libraries that allows a live connection to an online tutor using their iPhone, iPad Touch or

iPad. Tutor.com reaches students who only access the Internet through their mobile phones.

All of Tutor.com's services feature proprietary, secure Web environments where students and tutors chat using instant messaging, draw problems on an interactive whiteboard, share a file to review essays and papers and browse educational resources on the web together. Sessions are always anonymous. Every session is recorded and available for review by Tutor.com staff as part of their quality assurance program

5. **Certification By the Contract Specialist:**

I hereby certify that the above facts are accurate and complete.

Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the DCPL procurement regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

Contracting Officer

Date