

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE PROCUREMENT**

**RQ NO.:** RQ843938

**CAPTION:** DCPL DC By the Book Walking Tour App

**PROPOSED CONTRACTOR:** Beekeeper Group

**PROGRAM AGENCY:** Office of Public Services / Special Collections

**FINDINGS**

**1. Authorization:**

D.C. Official Code §2-354.04, 19 DCMR §4320.7.

**2. Minimum Need:**

The District of Columbia Public Library (DCPL) has a need to develop a walking and biking tour app, which is based on and draws from the Library's DC By the Book website (dcbythbook.org).

**3. Estimated Reasonable Price:**

\$19,000.00

**4. Facts Which Justify Sole Source Procurement:**

- A. Beekeeper Group is the designated technology partner on the LSTA grant award. They are providing the work at cost.
- B. Beekeeper developed the original DC By the Book website, and has completed an app projects of similar size and scope within the last year for a national trade organizations. This makes them an efficient and expedient partner on this grant.
- C. Beekeeper's total budget for the equivalent projects with the national trade organization was \$37,250. We are receiving almost a 50% savings by covering only direct costs.
- D. Beekeeper's direct costs were listed and approved in the LSTA grant award, including app design, development, placement in app store for both Android and iPhone platform, and subject matter experts for content development.
- E. Beekeeper is knowledgeable about the goals and objectives of the project. They provided input and expertise to development of the grant proposal, which resulted in award.

F. The price is fair and reasonable. The work is being provided pro bono with the exception of direct costs.

**5. CERTIFICATION BY THE OFFICE OF PUBLIC SERVICES / SPECIAL COLLECTIONS:**

I hereby certify that the above facts are accurate and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kim Zablud  
Special Collections Manager

**6. CERTIFICATION BY THE CHIEF PROCUREMENT OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority, I certify that the notice of intent to award a sole source procurement was published in accordance with D.C. Official Code §2-354.04 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source method of procurement for this proposed action.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Diane Wooden

**DETERMINATION**

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR §4320.7 I hereby determine that the award of this sole source action for the services described herein is in the best interest of the District of Columbia Public Library.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Diane Wooden  
Chief Procurement Officer