

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

FINDINGS

1. Authorization:

19 DCMR § 4320.7.

2. Minimum Need:

The District of Columbia Public Library (DCPL) minimum need is to purchase annual maintenance and license for the Pharos Uniprint and Signup management system.

3. Estimated Fair and Reasonable Price:

\$19,809.00

4. Facts That Justify a Sole Source Procurement:

- A.** This system is used to control public computer access time on all public access computers. It is also used to collect funds and manage print and copy jobs on public access copiers throughout DCPL.
- B.** Pharos is the developer and sole provider of Pharos software and specialized services.
- C.** Uniprint and Signup are propriety software products that are only available from Pharos and Pharos retains the exclusive trade, copyright, trade secret and patent rights to the Pharos system.
- D.** Pharos has sole knowledge of the development of the software and configuration requirements exclusive to the Pharos system.
- E.** In consideration of the above, Pharos is the only source able to provide the maintenance and license required by DCPL.

5. Certification By the Contract Specialist:

I hereby certify that the above facts are accurate and complete.

Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

Contracting Officer

Date