

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

FINDINGS

1. **Authorization:**

19 DCMR § 4320.7.

2. **Minimum Need:**

The District of Columbia Public Library (DCPL) minimum need is to purchase onsite consulting service for the SirsiDynix Symphony integrated library system SaaS migration.

3. **Estimated Fair and Reasonable Price:**

\$9,000

4. **Facts That Justify a Sole Source Procurement:**

- A. In 1999 the District of Columbia Public Library purchased the SirsiDynix Integrated Library System using the sole source method of procurement. This system is used to catalog, circulate, and report the flow of the materials collection of the library.
- B. SirsiDynix is the developer and sole provider of all SirsiDynix software and specialized services.
- C. Symphony is a propriety software product that is only available from SirsiDynix and SirsiDynix retains the exclusive trade, copyright, trade secret and patent rights to the Symphony software.
- D. SirsiDynix has sole knowledge of the development of the software and configuration requirements exclusive to the Symphony software.
- E. In consideration of the above, SirsiDynix is the only source able to provide the onsite system consultation required by DCPL.

5. **Certification By the Contract Specialist:**

I hereby certify that the above facts are accurate and complete.

Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

Contracting Officer

Date