DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

FINDINGS

1. **Authorization:**

   19 DCMR § 4320.7.

2. **Minimum Need:**

   The District of Columbia Public Library (DCPL) minimum need is to purchase Triage web hosting services for its web sites. These sites require a reliable and secure hosted environment.

3. **Estimated Fair and Reasonable Price:**

   $33,600.00

4. **Facts That Justify a Sole Source Procurement:**

   A. Triage Rao Group was the original architect for dclibrary.org. It holds unparalleled knowledge of this site that cannot be competitively obtained.

   B. Triage Group is the only DBE Company authorized to participate in the Federal E-Rate program, a key component of the DCPL's technology strategy.

   C. Triage Group is the only LSDBE vendor that offers cloud computing hosting and support service.

   D. There are no other CSBE firms that provide E Rate reimbursable web hosting services.

   E. In consideration of the above, Triage Group is the only source able to provide the web hosting services required by DCPL.
5. **Certification By the Contract Specialist:**

I hereby certify that the above facts are accurate and complete.

_________________________________________  _______________________

Contract Specialist  Date

**DETERMINATION**

Based on the above findings and in accordance with the DCFL Procurement Regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

_________________________________________  _______________________

Contracting Officer  Date