

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

FINDINGS

1. Authorization:

19 DCMR § 4320.7.

2. Minimum Need:

The District of Columbia Public Library (DCPL) minimum need is to purchase Triage web hosting services for its web sites. These sites require a reliable and secure hosted environment.

3. Estimated Fair and Reasonable Price:

\$33,600.00

4. Facts That Justify a Sole Source Procurement:

- A. Triage Rao Group was the original architect for dclibrary.org. It holds unparalleled knowledge of this site that cannot be competitively obtained.
- B. Triage Group is the only DBE Company authorized to participate in the Federal E-Rate program, a key component of the DCPL's technology strategy.
- C. Triage Group is the only LSDBE vendor that offers cloud computing hosting and support service.
- D. There are no other CSBE firms that provide E Rate reimbursable web hosting services.
- E. In consideration of the above, Triage Group is the only source able to provide the web hosting services required by DCPL.

5. Certification By the Contract Specialist:

I hereby certify that the above facts are accurate and complete.

Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

Contracting Officer

Date