

**DETERMINATION AND FINDINGS
FOR A
SINGLE AVAILABLE SOURCE PROCUREMENT**

FINDINGS

1. AUTHORIZATION

19 DCMR § 4320.7.

2. MINIMUM NEED

The District of Columbia Public Library has the need to procure painting services in conjunction with the lower level improvements currently underway at the Takoma Park Neighborhood Library. The painting is an essential part for a substantially complete project.

3. ESTIMATED FAIR AND REASONABLE PRICE

\$9,873.25

4. FACTS THAT JUSTIFY A SINGLE AVAILABLE SOURCE PROCUREMENT

On July 17, 2014, Capital Builders and Associates (CBA) thru a competitive small purchase process was issued a Purchase Order (PO) in the amount of \$87,652.00 to provide lower level construction improvements at the Takoma Park Neighborhood Library. Additional work was required and the PO was increased to \$97,502.99.

The painting of various rooms was not part of the original lower level improvements scope of work. However, once work commenced it became apparent, due to water infiltration, that painting would be necessary. The price for the painting work is \$9,873.25 and cannot be added to the original PO as it will increase the value of the project over \$100K, which exceeds the District's small purchase authority.

Painting of the other rooms is now necessary in order to complete the project. Therefore, it would be in the best interest of the District for CBA to do this work as they are mobilized and already have staff on site completing other work.

5. CERTIFICATION BY THE CAPITAL PROJECTS DIRECTOR

I hereby certify that the above facts are accurate and complete.

Jeff Bonvechio

Date

6. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority, I certify that the notice of intent to award a sole source procurement was published in accordance with D.C. Official Code §2-354.04 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source method of procurement for this proposed action.

Darryn A. Martin
Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the DCPL procurement regulations, 19 DCMR § 4320.7 I hereby determine that the award of a single available source contract for the services described herein is in the best interest of DCPL.

Diane Wooden
Chief Procurement Officer

Date