

**DETERMINATION AND FINDINGS**

**FOR**

**SOLE SOURCE PROCUREMENT**

**FINDINGS**

**1. Authorization:**

19 DCMR § 4320.7.

**2. Minimum Need:**

The District of Columbia Public Library has a need to renew its annual Membership with the Urban Libraries Council. The organization deals exclusively with issues concerning urban public libraries.

**3. Estimated Fair and Reasonable Price:**

\$15,000.00.

**4. Facts That Justify a Sole Source Procurement:**

**A.** The Urban Libraries Council is the only organization of its kind that offers programs and special events directly and related to opportunities, problems and challenges of urban public libraries. It is also a unique organization concerned with providing cutting-edge information with a strong bent toward the future of urban public libraries.

**5. Certification By the Contract Specialist:**

I hereby certify that the above facts are accurate and complete.

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Contract Specialist

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Date

**DETERMINATION**

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

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Contracting Officer

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Date